



## **AUXILIUM COLLEGE (Autonomous)**

(Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3<sup>rd</sup> cycle)  
Gandhi Nagar, Vellore – 6.

# **Minutes of Academic Council Meeting**

## **2021 - 2022**

DATE

## MEETING OF THE ACADEMIC COUNCIL

27.08.2021

VENUE: ADMINISTRATIVE BLOCK AUDITORIUM.

AUXILIUM COLLEGE

VELLORE - 632006

### AGENDA

1. Invocation
2. Welcome and Introduction of new members by the Chairperson
3. Passing the minutes of the previous meeting
4. Business brought forward by the Board of Studies

- (i) Tamil
- (ii) History
- (iii) Business Administration
- (iv) Commerce
- (v) Economics
- (vi) Commerce (Banking and Insurance)
- (vii) BBA (Hospital Administration)
- (viii) Botany
- (ix) Physics
- (x) Psychology
- (xi) Social work.

*Sr. Vigneshwar*  
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Vellore District, Tamil Nadu.

5. Examination Reforms
6. Approving and Ratification of Results.
7. Presentation of feedback on curriculum and overall academic activities by students and the stakeholders.

NAME	SIGNATURE
1. Dr. (Ss) Jaya Santhi R. Principal, Auxilium College Chairperson.	Dr. Jaya Santhi R.
2. Sr. Alice K.T. Secretary, Auxilium College	Sr. Alice K.T. 27/8/2021
3. Dr. (Ss) Jayaceli A. Controller of Examinations	Dr. Jayaceli A. 27.8.2021
4. Sr. Sunrathi M. Vice-Principal, Shift I	Sr. Sunrathi M.
5. Dr. (Ss.) Amala Valasamathy A. Vice-Principal, Shift II	Dr. Amala Valasamathy A.
6. Mr. Varadham Advocate, Expert in Law.	Mr. Varadham
7. Dr. Leslin Associate Professor of History Sacred Heart College Tirupattur Expert in Education	-
8. Ms. Gayathri Devi Chartered Accountant Expert in Commerce.	Ms. Gayathri Devi PRINCIPAL AUXILIUM COLLEGE (Autonomous) Gandhi Nagar, Vellore - 632 006. Vellore District, Tamil Nadu.
9. Dr. Deepak Abraham Professor, Department of Endocrine Surgery, CMC, Vellore Expert in Medicine	Dr. Deepak Abraham

10. Dr. Syed Safi S.  
Associate Professor of Chemistry  
Thiruvalluvar University  
University Nominee

*[Signature]*  
27/8/21

11. Dr. J. Yoganathan  
Associate Professor & Head  
Department of Economics  
Thiruvalluvar University  
University Nominee

*[Signature]*  
J. Yoganathan  
27/8/2021

12. Dr. J. Singaravelu  
Associate Professor & Head  
Department of Zoology  
Thiruvalluvar University  
University Nominee

13. Dr. Ms. Verman Cecilia P.A.A.  
Head, Department of English

*[Signature]*  
27/8/2021

14. Dr. Ms. Elsamra Cheriau  
Head, Department of Hindi

*[Signature]*  
27/8/2021

15. Dr. Ms. Kumari N.  
Head, Department of Tamil

*[Signature]*  
N. Kumari  
27/8/2021

16. Dr. Ms. Thancy Mary S.  
Head, Department of Chemistry

*[Signature]*  
S. Thancy Mary

17. Mrs. Nazareth Terene Colette  
Head, Department of Mathematics

*[Signature]*  
Sreen Nazareth

18. Dr. Isabella Rosaline S.  
Head, Department of Botany

*[Signature]*

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19. Dr. Nisha Santhakumari P.  
Head, Department of Physics. P. Nisha Santhakumari

20. Dr. Arockiamary J.S.  
Head, Department of Zoology. Head

21. Dr. Kasthuri S.  
Associate Professor of Mathematics

22. Dr. Rosaline Elizabeth  
Associate Professor of Chemistry J. Rosaline Elizabeth

23. Dr. Mary Agnes  
Associate Professor of Zoology. Mary Agnes

24. Dr. Auxilia Antony  
Assistant Professor of Commerce Auxilia Antony S.

25. Dr. Sujatha  
Assistant Professor of Mathematics S. Sujatha

26. Dr. Abi Beulah J.  
Head i/c. Department of Biochemistry Abi Beulah

27. Dr. Lavanya S.  
Head i/c Department of Comp. Applications S. Lavanya

28. Ms. Nisha Pauline  
Head i/c. Department of Computer Science N. Pauline

29. Ms. Gouri B.V.  
Head i/c. Department of Microbiology. Gouri B.V.

30. Dr. Beulah Suresh  
Head i/c. Department of Management Studies Beulah Suresh

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31. Sr. Juliana Agnes Victor  
Head i/c Department of Communication Media

Sr. Juliana Victor

Sr. Q. S. G.  
27/8/21

32. Sr. Irine Towle J.  
Head i/c Department of Psychology

R. Gayathri  
27/8/21

33. Dr. Jayalthei R.  
Head i/c Department of Commerce B&T

Shamini d.  
27/08/2021

34. Ms. Shasmi  
Head i/c Department of Social Work

B. B. r  
27/8/21

35. Dr. Bindu B.  
Physical Directress

preeth  
27/8/21

36. Ms. Preethi E.  
Head i/c Department of BBA (HA)

Shourukha N.  
27.08.21

37. Ms. Shree Rekha N.  
Librarian

Sr. sign anohia

38. Dr. Anitha Alice E.  
NCC-ANO.

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39. Dr. Samuel N.J. David  
Head, Training & Development  
Dept. of Management Studies  
CMC, Vellore.

Samuel

40. Ms. Cyril Fernandez.  
General Manager  
Material Management  
BHEL, Ranipet - 632 406.

Cyril

MINUTES OF THE MEETING

The fifteenth ordinary meeting of the Academic Council was held on 27.08.21, in the Administrative Block Auditorium. The meeting began with Invocation to God Almighty, led by the Chairperson Dr. Sr. Jaya Santhi R. She welcomed the Members of the Academic Council and introduced the new Members Dr. Sr. Jayaceli, Controller of Examinations, Sr. Tine, Head i/c, Department of Psychology and Ms. Sharmi, Head i/c, Department of Social Work.

BUSINESS BROUGHT FORWARD.DEPARTMENT OF TAMIL.

Dr. Kumari, Head, Department of Tamil presented the Syllabus for a Non-Major Elective Course in Semester V and VI for all the III UG students admitted in 2019-20 under the semester pattern with Choice Based Credit System, and 2 new NME courses in Semester V and VI for all the III UG students admitted in 2020-21 in OBE (Outcome Based Education) format under the semester pattern with Choice Based Credit System, to be offered by the Department of Tamil. Dr. Nisha Santhakumari, Head, Department of Physics seconded the syllabi, and the syllabi were then approved.

Dr. Syed Safi, University Nominee pointed out that there was no page numbers in the Proceedings booklet.

DEPARTMENT OF HISTORY:

Sr. Sumathi, Head, Department of History presented the syllabus for Allied Courses for Semester III and IV and Skill Based Elective (core) for Semester III and IV.

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Students admitted from 2020-21 onwards in OBE format under the semester pattern with Choice Based Credit System to be offered by the Department of History to take effect from the academic year 2021-22 and thereafter.

Ms. Nisha Pauline, Head i/c Department of Computer Science, seconded the syllabi which were then approved.

#### DEPARTMENT OF BUSINESS ADMINISTRATION

Dr. Beulah Suresh, Head i/c, Department of Business Administration presented the syllabus for Skill Based Elective Course to be offered to the I year Undergraduate students instead of the II years, admitted from 2021-22 onwards in OBE (Outcome Based Education) format under the semester pattern with Choice Based Credit System to be offered by the Department of Business Administration to take effect from the academic year 2021-22 onwards.

Dr. Elsamra Cheriyan, Head, Department of Hindi seconded the syllabi which were then approved.

#### DEPARTMENT OF COMMERCE

Dr. Auxilia Antony, Assistant Professor of Commerce, presented the syllabus for Core Electives and Skill Based Electives for Semester V and VI to be offered to B.Com. students admitted in the academic year 2019-20 under the Semester pattern with Choice Based Credit System to be offered by the Department of Commerce to take effect from the academic year 2021-22 and thereafter.

Ms. Gowri, Head i/c, Department of Microbiology, approved the syllabi which were then approved.

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DEPARTMENT OF ECONOMICS

Dr. Anusilia Antony, Assistant Professor of Commerce presented the syllabus for Skill-Based Elective Courses for Semesters I and II for all the Undergraduate students admitted from 2021-22 onwards in OBE format under the semester pattern with Choice Based Credit System to be offered by the Department of Economics in Auxilium College to take effect from the academic year 2021-22 and thereafter.

Dr. Abi Beaulah, Head i/c, Department of Biochemistry seconded the syllabi which were then approved.

DEPARTMENT OF COMMERCE (Banking and Insurance)

Dr. Gayathri, Head i/c., Department of Commerce (Banking and Insurance) presented the syllabus for Core and Core-Elective courses offered to III B.Com (B&I) students admitted in the academic year 2019-20 under the semester pattern with Choice Based Credit System to be offered by the Department of Commerce (Banking and Insurance) to be implemented for the academic year 2021-22.

Dr. Kumari, Head, Department of Tamil seconded the syllabi and the syllabi were then approved.

DEPARTMENT OF BUSINESS ADMINISTRATION - HOSPITAL ADMINISTRATION

Ms. Preethi, Head i/c, Department of BBA (Hospital Administration), presented the syllabus for <sup>35.0%</sup> ~~15.0%~~ Major Elective for Semester V to be offered to III BBA (HA) students admitted in 2019-2020 under the semester

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pattern with choice Based Credit System to be offered by the Department of BBA (Hospital Administration) to take effect from the academic year 2021-22 and thereafter.

Dr. Mary Agnes seconded the syllabus which was then approved.

#### DEPARTMENT OF BOTANY.

Dr. Isabella Rosaline, Head, Department of Botany presented the syllabus for the Skill Based Elective to be offered to I year Undergraduate students admitted from 2021-22 onwards in OBE format under the Semester pattern with choice Based Credit System to be offered by the Department of Botany to take effect from the academic year 2021-22 and thereafter.

Dr. E. Isamma seconded the syllabus which was then approved.

#### DEPARTMENT OF PHYSICS.

Dr. Nisha Santhakumari, Head, Department of Physics presented the syllabus for the Skill-Based Electives for Semesters I and II for all the Undergraduate students admitted from 2021-22 onwards in OBE format under the Semester Pattern with choice Based credit System to be offered by the Department of Physics to take effect from the academic year 2021-22 and thereafter.

Dr. Jancy seconded the syllabus which was then approved.

Dr. Jancy 20/11/22

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DEPARTMENT OF PSYCHOLOGY.

Dr. Irine Towle J., Head i/c, Department of Psychology presented the syllabus for the Core, Allied and Skill-Based Elective courses for Semesters III and IV for B.Sc. Psychology students admitted from 2020-21 onwards in OBE format under the semester pattern with Choice Based Credit System to be offered by the Department of Psychology to take effect from the academic year 2021-22 and thereafter.

Dr. Cecilia seconded the syllabus which was then approved.

DEPARTMENT OF SOCIAL WORK.

Ms. Sharmi, Head i/c, Department of Social work presented the syllabus for the Skill-Based Electives to be offered to Undergraduate students admitted from 2021-22 onwards in OBE format under the Choice Based Credit System to be offered by the Department of Social Work to take effect from the academic year 2021-22 and thereafter.

Dr. Arokia Mary J.S. seconded the syllabus which was then approved.

Dr. Irine Towle J.  
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EXAMINATION REFORMS.

Dr. Jayaceli, Controller of Examinations, presented the Examination Reforms highlighting the mode of examination in the face of online instruction due to the Pandemic, and elaborating on the software and ICT used for the conduct of online examinations. She presented the results of the examination which was then ratified by the

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members of the Academic Council. Dr. Varadham, Advocate and Expert in law suggested that the Examination Results are attached with the proceedings of the Academic Council Meeting.

The issue of a student by name Dhanalakshmi V. (Reg. No. SENB111) of 2013-2016 Batch of B.A. English was brought up for discussion. The aforementioned student had chosen NCC as her Skill-Based Elective in the I year and was thereby bound to take NCC as her Elective for all the 6 semesters to get the C certificate, but owing to unavoidable reasons she was absent for the VI Semester Examination and failed to reappear for the same in the consecutive year. As per NCC regulations she can reappear for the examinations within 12 months, and since the minimum time limit had lapsed, she could not complete the programme, for which a clarification was sought and received from NCC that she cannot appear for Semester Examination.

The candidate has requested the Controller of Examinations and the Principal to allow her to choose any other Elective and appear for the examination and complete the programme. The University Nominees and Subject Experts suggested that Academic Council shall second the decision taken by the College Council and the Management with regard to the candidate's case in point, and thereby it was decided that she shall be allowed to take up any one of the Electives offered in college in Semester VI and appear for the End Semester Examination in April 2022.

Later the members went through the feedback on academics by students

Entered by: Dr. Mary Gabriel S., Assistant Professor of English

Member Secretary

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Dr. Mary Gabriel S.  
10/08/21